

**COLLABORATIVE LAW MINUTES FROM THE  
MARCH 21, 2018 CLASP EXECUTIVE COMMITTEE MEETING**

**PRESENT IN PERSON:** Bernadette Staroschuck  
Dorothy Wolbert  
Stephanie Jablon  
Derek Smith

**PARTICIPATION  
VIA TELEPHONE:**

Joyce Smith  
Greg Clark  
Lori Gephart  
Devin Hallett Snyder  
Donna Cheswick  
Mark Gubinsky  
Kathleen Schneider

**Officer Reports:**

- a. **President's Report** – Bernadette Staroschuck –There is a training in Tennessee on April 19<sup>th</sup> through 20<sup>th</sup>. Cheryl Panther e-mailed Bernadette regarding the training. Bernadette inquired as to the ability to pay online for the training. Lori advised that people registered via PayPal account. Greg Clark advised registrants can pay online.

Bernadette noted that we must ensure our correct e-mail addresses are on the website.

- b. **Treasurer's Report** - Kathleen Schneider – Kathleen advised we remain in stable condition. There has been a slew of new members thanks to Meghan Zupancic's efforts. Kathleen advised we are ahead of where we were at the end of February.
- c. **Secretary's Report** – Stephanie Jablon – We did not have a quorum to approve the February 21, 2018 Minutes. The February 21, 2018 Minutes and the March Minutes will be brought to the meeting in April 2018 for approval. The January 2018 Minutes were approved.

**Committee Reports:**

- a. **Policies and Procedures** – No Report.
- b. **Marketing** – Donna Cheswick and Dorothy Wolbert. A proposal will be prepared relating to redesigning the website. There will be approximately a \$2,000 +/- cost. There was discussion regarding enhancing the CLASP Facebook page and paying approximately \$100.00 for a few test ads.

Joyce Smith participated in a podcast. The podcast had 700 people listen. Bernadette inquired if marketing required some funds for a test marketing, if a few hundred dollars to \$500.00 maximum can be provided?

- c. **Training**-Greg Clark. Training is taking place at the Sigma Center, May 31<sup>st</sup> through June 2<sup>nd</sup>. It will be the same program as prior and at the same place. The PayPal online is corrected and trainees can pay via same. Greg has postcards and handouts for the retreat for people to take to handout. Bernadette advised she will drop off at some Judges' chambers that will allow the handouts and postcards.
- d. **Education** – Devin Hallett Snyder. A meeting will be scheduled shortly after the retreat. The Kaplan Lecture is scheduled for April 26<sup>th</sup>. There will be a CLE before the Lecture. The cost is \$135.00 if not attending the Lecture or \$90.00 if attending the Lecture with a two (2) hour CLE credit.
- e. **Membership** – Meghan Zupancic – Meghan provided an updated membership list. There were 58 members as of March 21, 2018. There are members registered to attend the retreat that did not renew.

Dorothy Wolbert advised she is not receiving e-mails. Lori Gephart asked if we could put together the correct e-mail list so we know the correct Executive Committee Member Board. Bernadette advised she will provide an updated CLASP Executive Committee Member List.

- f. **Ethics** – No Report.
- g. **Civil** – No Report.
- h. **Social** – No Report.
- i. **Pro Bono Ad Hoc Committee** – Joyce Smith advised that a pro bono collaborative case resolved in one day. It was a positive outcome.  
  
Deb Gilman advised there is a pro bono possibility for Veterans.
- j. **Ad Hoc Committee** – No Report.
- k. **Old Business** – There was a discussion centered around including different groups and members we have within CLASP. It was noted that it is difficult for CPAs with a tax practice to attend the retreat scheduled during tax season.
- l. **New Business** – No Report.