

Parties
AGENDA
First Collaborative Meeting
Date and time
Office of

1. Introduction of the Participants
2. Why the Participants have chosen to work collaboratively
3. The documents to be reviewed:
 - a) The Ground Rules for constructive behavior for all
 - b) The Participation Agreement as the foundation of the process
 - c) Read aloud and sign Participation Agreement
 - Commitments
 - Role of Neutrals
 - Framework
 - c) Marital Issues for Resolution
4. Timing in a collaborative case:
 - a) Broad Goals
 - b) Gathering Information
 - c) Brainstorming Options
 - d) Testing Consequences of Possible Settlement ideas
 - e) Reaching Agreement
5. Identifying the status quo and resolving matters of immediate concern on short term basis
 - a) Living arrangements
 - b) Life insurance
 - c) Health insurance
 - d) Retirement beneficiary designations
 - e) Payment of bills
 - f) Maintenance of retirement and investments
 - g) Source of lawyer's fees
 - h) Income taxes for 2012

6. Identifying goals for the process, yourselves and for the relationship moving forward
7. Schedule next meeting, Setting the Agenda, Homework and Ongoing Commitments for the next meeting
8. Exchange email addresses