

CLASP Monthly Meeting
1/17/2024

Minutes taken by Dorothy O'Neil

Attending:

Stephanie Jablon
Dorothy O'Neil
Dr. Deb Gilman
Lorraine Easton
Donna Cheswick
Shelly Magri
Devin Snyder
Lisa Standish
Susan DiGirolamo
Derek Smith
Breonna Frisk

Beth Genter
Elle Barr
Jennifer Bierly
Amanda Cook
Rachael Bowe
Aleksandra Kocelko
Julie Herzog
Jeffrey Pollock
Karen Fadzen
Chris Stachtiaris

Stephanie welcomed everyone back and thanked the Social Committee for a fantastic holiday party in 2023!

This year, Stephanie and Dorothy are going to reach out to the various committees regularly to attend committee meetings, and support the committees.

Stephanie asked Committees to think about their budgetary needs for their respective committees for the year. If we can reach an agreement on the budgets, then the committees would not need us to vote each time to spend the money within their budgets.

Lisa asked for a breakdown of what was spent last year by the committees. Karen indicated that she doesn't have a report that breaks it down by committees, but she could show what was spent on social events. Karen indicated she may have a mini finance committee meeting to discuss what costs each committee may be spending each year.

Stephanie outlined the At Large Members: Donna Cheswick, Jennifer Bierly, Jerome Savoroski, and Julie Herzog, and asked for input on their roles. Susan explained that originally the idea for At Large members was to represent the Members on the Board to have more than just the officers and chairs.

Committee reports:

Marketing Committee: Stephanie reported that she heard from Angela Kusturiss, and she will not be able to chair the Marketing Committee this year. We will need a new chair for the Marketing Committee. The Co-Chair is Elle Barr. Devin looked at the Policies and Procedures,

and indicated that the Co-Chair could just move up to the Chair position with a vote at a meeting. Other members of the Committee are David Miller, Lorraine Easton, Deb Gilman and Rachael Bowe. Angela would still like to remain a member of CLASP and will do her best to try to attend events. Elle Barr indicated she is happy to step up into the Chair position.

Motion by Deb Gilman to vote on Elle Barr being Marketing Chair, Stephanie Jablon seconded. Approved.

Elle will determine if there is someone she wants to place in the Co-Chair position, and let us know at the next meeting.

Treasurer Report – Karen Fadzen will circulate the financials. As a summary, she reported that the balance sheet is approximately \$40,000. We owe approximately \$6,000 in IACP dues, so we have about \$34,000 net available. YTD there are \$4,000 in Membership revenues.

Social Committee – Marissa Conlin is Chair, and Lisa Standish is Co-Chair. Lisa reported that there will do a Spring Fling on Tuesday March 12th, a Summer Soiree on June 5th, a Fall Crawl on Thursday, October 10th, and a Winter Warmer on Thursday, December 5th! Details to follow!

Education Committee – New Chair is Lori Love and Co-Chair is Aleksandra Kocelko. Aleksandra reported a potential event regarding real estate issues in February. Deb indicated she spent some time with the New York Collaborative Group. She said they have little pods, like education pods, and they get together once/quarter and have a lunch and do a topic/program. She suggested we could do one in Wexford, one downtown, one in Oakmont/Fox Chapel, virtual, etc. Someone would organize it, host it, and present the topic. This could replace the Lunch and Learns we used to hold.

Training Committee – Chris Stachtiaris is Chair, and Deb is Co-Chair. They are thinking of doing a Basic Interdisciplinary training in May in person. We did an Advanced Training in 2023, so this would be the year for Basic Training.

Membership Committee – The new Chair is Susan DiGirolamo and Jeff Pollock is the Co-Chair. Susan thanked Donna Cheswick for her hard work, and she will be having a meeting in the near future. She will focus on those who have not paid their dues, and will reach out to them. Her goal is to maintain the members we have, but also instill a mentorship program.

Pro Bono Committee – Chair is Lindsay Sifers, and Co-Chair is Lois Vitti. No report.

IDEA Committee – Derek Smith is Chair, and we need a Co-Chair. Stephanie and Deb volunteered to be on the committee. Susan will send Derek an email with the mission for the Committee.

Policies and Procedures Committee – Chair is Devin Snyder and Co-Chair is Seth Dresbold. Devin reported that she looked at the policies during the meeting, and found that a vacancy can be filled by the vote of the members present at the Executive Board meeting.

Ethics Committee – Beth Genter is the new Chair, and the Co-Chair is Breonna Frisk. No report. Beth inquired as to her new role and the expectations. Stephanie suggested that Ethics could partner with the Educational Committee to perhaps present a program on ethics. Deb also mentioned that the IACP had a lot of good information on ethics on their website. Jeff suggested an “Ethics Minute” where there is a quick topic and discussion addressed.

Retreat Planning Committee: Brooke McMorrow signed up to help, as well as Dorothy, Josh Snyder, Devin Snyder, Lisa Standish, and Deb Gilman. Deb suggested that Social, Educational, and Training Committees should all work together on this since it is usually such a big event, and involves all of these aspects. The PBA Retreat is virtual and it is in September. Deb suggested that we could invite Philly, Cleveland, Erie, etc. PBA will not pay for Bedford again, so they are looking at Seven Springs. Lisa suggested doing it in September/October since IACP will not be having a forum this year.

Meeting ended at 12:41 p.m.