

CLASP Executive Committee Meeting
September 16, 2020
Virtual Meeting via Zoom

Attending via Zoom:

Lisa Standish, President
David Miller
Shelly Magri
Bernadette Staroschuck
Donna Cheswick
Bobby Standish
Susan DiGirolamo
Deb Gilman
Lori Gephart
Patricia Boswell
Seth Dresbold
Courtney Knox
Mary Ann Ernette
Joyce Smith
Liberty Weyandt
Lea Anderson
Bill Steiner
Mark Gubinsky
Devin Hallett Snyder
Dorothy O'Neil
Jeff Pollock

OFFICER REPORTS

President- Lisa Standish

IACP update - The IACP Forum will be held virtually October 19 – . Lori will be the incoming President until next year. Stay tuned for events that will allow us to “attend” the forum in small groups, in person or virtually.

Nominating Committee – comprised of Past President plus 4 members who are not on the Executive Committee board. Per Mark, each Executive Committee member (officers + at-large) picks 4 people and the people with the highest number of selections is on the committee. It needs to be formed by the end of September.

Treasurer- Shelly Magri

The Balance Sheet and Profit & Loss statements were forwarded by email. All dues are in and paid. With higher dues, she would have expected more income, but the income is about the same. Membership is currently 57, compared to 78 members 2 years ago. Net Income is ~\$9,600 not including Basic Training expenses of ~\$4- \$5,000.

Secretary- Katie Markowski (resigned). Karen Fadzen filling in temporarily.

August meeting minutes will be forwarded by email with September meeting minutes before the October meeting.

COMMITTEE REPORTS

Policies & Procedures – Mark Gubinsky

Lisa circulated By-Laws Amendments by email today. The VP is being added to the Executive Committee. The By-Laws are consistent with IACP requirements. The address listed is still Bernadette's firm's prior address. Can we get a PO Box? The bank statements have Shelly's address. Article 3 Membership – members must have a minimum of 12 hours collaborative law & 6 hours mediation training. This can be updated in the Membership Application which still lists Megan. Donna updated it and sent a new version to Chris a few days ago. Lisa gave recent trainees her card. We are hoping to get new members from the training. If anyone has any changes, let Mark know. Then he will distribute for a vote by email.

David is working on the Participation Agreement. He needs to make sure that it is consistent with the PA Collaborative Law Act. He will review the version that Lisa has and match it up.

Marketing- Donna Cheswick

Bobby said that we can address the video vignettes by having volunteers choose 1/8 topics from scripts and record them. If you record on Zoom/i-phone, etc. you can send it to Deb/Bobby to format for the website. We need to make more use of Facebook. Forward any interesting articles to Bobby to post.

Education- Mary Flaherty (not present)

No report. There was additional discussion regarding combining this committee with Education & Training. We can focus on new members to make it more like mentoring to help them feel connected. The challenge is where.

Training- Dorothy O'Neil/Dr. Deborah Gilman

IACP is a virtual schedule. There was considerable discussion regarding if it makes sense to get a suite for CLASP to gather for the IACP conference Oct 22nd – 25th at the Bedford Springs resort. Everyone who comes to Bedford needs to be registered for the IACP Forum. This might encourage more participation. Shelly pointed out that since we normally have expenses for monthly meetings and the holiday party is uncertain at this point, there is probably extra room in the budget. Plus last year we had expenses for Bar Marco in the summer and this year we will make money from the training. Deb has secured a 30% discount on the rooms for our group. We may charge a registration fee since people will not have the travel cost of a typical IACP Forum. There was a motion and vote to approve up to \$5,000 for Bedford if there is a critical mass of 15 members.

The CLASP in-person basic training was September 10 – 12 at Sigma Center with COVID precautions in place went well. The trainers will meet to assess & improve for the next training. There is an IACP Trainers Gathering on Oct 24th that should provide useful information as well.

Membership- Chris Stachtiaris

Lisa will circulate the list of new trainees. Members should email them to welcome them. We will invite them to Bedford. New member dues are \$250. We have prorated the dues for them in the past. Donna suggested that people who join now will effectively be paid for

2021 because it is easiest for Shelly to pay the IACP dues with one payment, rather than piecemeal. All members need to renew by January 15th, with grace period extending to January 30th. Notices will go out the middle of December. We need to be strict. We can assess a fee if they are not paid on time. This can be put on the website and does not need to be included in the By-Laws per Mark.

Ethics- Patricia Boswell/Susan DiGirolamo

Working on developing sample Engagement Letters to be provided for information purposes only. Possible Zoom meetings about ethical issues to be coordinated with the Education Committee.

Civil- Liberty Weyandt

No Report.

Social – Seth Dresbold/Brooke McMorrow

There was discussion about whether or not to have a Holiday Party and how. It was decided to determine interest and preference for in person vs. Zoom with a survey.

Pro bono- Karen Fadzen

We are working with Megan Rose at the Center for Women to offer a Collaborative Panel workshop to increase awareness of pro bono.

Other business

None.

Next business meeting is Wednesday, November 18th via Zoom.