

CLASP January 2019 Executive Committee meeting

1/16/2019

12-1:30pm

Office of Bobby Standish, BPU Investments, 33rd Fl. Oxford Center

Attending in person:

Lisa Standish
Donna Cheswick
Devin Hallett-Snyder
Shelly Magri
Lea Anderson
Greg Clark
Derek Smith
Bobby Standish
Karen Fadzen
Aimee Burton
Kevin Wiggins
Katie Markowski

Attending on phone:

Kathleen Schneider
Chris Stachtiaris
Deb Gilman
Mary Flaherty McKinney
Patti Henk
Patricia Boswell
Meghan Zupancic
Joyce Smith
Courtney Knox

Officer Reports

President- Lisa Standish

Confirmed that meeting place is okay, suggested every other meeting being a different format- education pieces, etc. Donna suggested doing an IACP forum review for the February meeting. March will be a regular meeting, April will have a theme, and so on.

Possibility of getting updates from IACP so we're more connected with what's going on? Lisa will talk to Lori Gephart as IACP board member.

Policies and procedures- how to add a VP? Kevin to look into bylaws. Should VP be a 4 year commitment for continuity to become president? TBD.

Logistics of information storing- do we need to keep all the minutes on the website? Whose phone number should be on website for general CLASP questions? Currently Bernadette, should be changed to Lisa S. Also, ethics number should be Patti. Kathleen is passing financial info to Shelly, Chris had at one point put together secretary information, not sure where that is. How long do we need to retain minutes and what is the best policy for doing so? Kevin to look into. Monthly financials- should they be put on website? Seems okay if members only.

Bar association CLEs? Could CLASP sponsor an event? David Miller is already doing it for Washington Co but it could be used here too. Lisa moves to authorize use of funds and for CLASP to sponsor an event with the bar assoc and ask David to be presenter. Joyce seconds. All in favor. Kathleen moves that \$500 be allocated for this event before the board would have to vote again. Joyce seconds. All in favor. Lea suggests opening up to coaches and financials.

Kristie Knights resigned as an at-large member. A replacement can be voted in by a quorum of officers and committee chairs. Aimee volunteers, no opposition.